

## STOKES TOWNSHIP ZONING APPLICATION PROCEDURE

The Stokes Township Trustees and Zoning Officer appreciate your inquiry into the zoning regulations and procedures as published in the Stokes Township Zoning Regulations/Plan. We have prepared this handout in an effort to better inform residents of the procedures required to apply for a zoning permit and the subsequent steps necessary to see your building and remodeling to a successful completion.

1. The applicant must have all property corners established and marked with iron pins, verified by registered surveyor. These corners must be readily visible for the zoning officer's reference.
2. The boundaries of the property must be clearly shown and be an exact duplication of the plot as recorded in the Logan County Courthouse.
3. All existing structures must be shown on the plan, including boat wells, boathouses and all storage or accessory buildings.
4. Existing buildings will be shown as solid lines and proposed additions and/or extensions must be shown as dotted lines.
5. Dimensions must be clearly shown to establish the distance between the existing building and the proposed addition to the property lines. Please note that the property line along a road is the road right of way. Dimensions to the edge of the pavement are not acceptable. Please note further that all dimensions are to be established from the edge of the roof overhang and not the main building wall or foundation line.
6. The drawing(s) size will be 8-1/2"x11" and on white paper or an actual set of drawings.

7. The drawing(s) must be to scale and the scale used must be shown on the drawing(s).
8. The drawing(s) must list the total square feet of area encompassed by the property and the total square feet or area covered by all existing buildings including proposed additions.
9. Drawing(s) must show lot number(s) and street address.
10. Drawing(s) must list property owner's name and mailing address.
11. Interim inspections must be completed at the following intervals:
  - a. After the footer or foundation has been set in place.
  - b. After the structure has been roofed.
  - c.

Stokes Township Zoning Officer

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